ACNEXUS
School Manager

GUIDE

Preparing for Your School Manager Demo

Get the most from your free demonstration: who should attend, what to bring and the questions to ask.

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Who should attend

- The proprietor or director — decides and approves
- The headteacher — academics, staff, reports
- The bursar or accountant — fees and finance
- The administrator or secretary — daily records

What to have ready

- ☐ Number of students, staff and campuses
- ☐ Your fee structure (one term), with optional items and discounts
- ☐ A sample report card you use today
- ☐ How you take registers and record payments today
- ☐ Devices you have: office computers, staff smartphones
- ☐ Internet situation at the school

Questions worth asking

- Show me how a fee payment is recorded and receipted.
- How do teachers enter scores, and how are report cards produced?
- What happens when the internet goes off?
- What can a teacher see? What can the cashier see?
- How do parents see balances and reports?
- How are backups made, and can we export our data?
- What is included in the licence, and what are separate services?
- How long does installation and training take?

> Tip: ask us to use your own fee structure and classes during the demo. It is the best way to see whether the system fits your school.

Book a free demonstration
Call 0502603633 or 0554288208, WhatsApp us, or book online on the ACNEXUS School Manager website.